

# Quick Steps

## to Integrate Office 365™ and ZixEncrypt<sup>SM</sup> Hosted

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### Through an Office 365 Connector, route email from Office 365 to ZixEncrypt Hosted over a secure TLS connection.

#### In setting up the Office 365 Connector, simply:

- Define where to send and how to send securely, such as TLS
- Set the rule for what emails should be sent through the connector, such as a group of users or entire domains

#### Why?

ZixEncrypt Hosted automatically scans routed outbound email from Office 365 connectors. If sensitive information triggers Zix content policies, those messages and their attachments are automatically encrypted. ZixEncrypt Hosted then recognizes your recipient's email encryption capability through the ZixDirectory® and automatically delivers the secure message in the most secure, easiest manner possible.

2

### Add MX records for the subdomains associated with ZixEncrypt Hosted for domains in your mail environment.

#### Why?

Encrypted replies and new encrypted emails sent by Zix customers are routed to and automatically decrypted at ZixEncrypt Hosted. During the decryption process, message headers are changed from the subdomain to standard domains. Decrypted emails are then sent back protected over TLS to your Office 365 environment. Plaintext inbound traffic goes directly to your Office 365 environment without interaction with ZixEncrypt Hosted.

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### Edit your SPF records to include Zix.

#### Why?

By including Zix in your SPF records, Zix is recognized as a legitimate sender on your behalf, and your encrypted emails are received seamlessly without concerns of spoofing.

## Zix Content Policies

With years of experience and a dedicated team in the ZixResearch Center, you can be confident that our out-of-the-box policies accurately detect sensitive information and evolve with changing best practices. Using a comprehensive set of terms, phrases, expressions and pattern masks, our fine-tuned policies improve your compliance with federal and state regulations, such as the Health Insurance Portability and Accountability Act and the Gramm Leach Bliley Act.

## ZixDirectory

ZixDirectory is a global email encryption community with tens of millions of members. What does that mean for you? By connecting you and our other customers in one community, Zix Email Encryption automatically recognizes what delivery method is most convenient for your employees, customers and partners.

Approximately 170,000 members are added to ZixDirectory every week. With such a large and growing community, it's likely a number of your clients and partners are already members and taking advantage of the industry's easiest email encryption.

